



# Beech Mountain Association

Beechmont Community Centre  
1835 Beechmont Road  
Beechmont  
e: secretary@beechmont.org.au

## Hire Application Form

### Applicant Details:

Name/Organisation:		
Address:		
Phone:	Mobile:	E-mail:

### Booking Details

Date(s) once/weekly/fortnightly/monthly			
Start Date:	End Date:	Start Time:	End Time:
Type of Function:			
Estimated number of attendees:			
Will you be using electrical equipment? Estimated kVA:			

### Rates of Hire

		Total
Bon Vue Room	\$15.00 per hour or part thereof	
Covered Area (near Carpark)	\$20.00 per event per day	
Top Field	Price on application	
Market Stall Site (BMA Members)	\$15.00 per site per day	
Market Stall Site (non Members)	\$20.00 per site per day	
Temporary key deposit	\$20.00	
Cleaning deposit (may apply)	\$100.00	
BMA Membership	\$10.00 per annum	
<b>Total payable:</b>		

The agreed hiring charges and the cleaning deposit must be paid before the booking is confirmed. It is the responsibility of the Hirer to clean the venue after use, and the cleaning deposit will be returned if not utilised to clean the venue after the event. The key must be returned within 24 hours after the completion of the event.

Payment to Beech Mountain Association

**BSB 633 000 - Account 154 944 730**

Please include proof of payment with this application form

Signature:	Date:
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The application agrees with the Terms and Conditions of Hire on the following page

## **Terms and Conditions of Hire**

### **1) Responsibility**

- a) Use the Beechmont Community Centre only for the purpose nominated on the agreement
- b) Limit the number of persons at the Beechmont Community Centre at any time to the capacity as agreed on the application form.
- c) Remove garbage bags from the premises.
- d) Make sure lights and electrical appliances are turned off before leaving.
- e) Electrical leads and appliance/equipment must display a current certifying tag to verify their compliance.

### **2) Indemnity**

- a) The Applicant/Hirer herewith indemnifies BMA against any claim whatsoever which may arise out of the Hirer's actions or failure to act in any particular manner relating to the agreed use of the Beechmont Community Centre, This indemnity shall include claims arising from any personal injury, loss of value, loss of amenity or damage to property, and any costs or expenses arising therefrom.

### **3) Public Liability Insurance Policy**

- a) The Hirer must hold a current Public Liability coverage for the event. A copy of the Hirer's Certificate of Currency may be requested prior to the acceptance of the booking.

### **4) Emergency Exits**

- a) At the commencement of the usage period, the Hirer shall undertake inspection of the emergency exit routes and doorways to ensure they permit clear, immediate and unobstructed egress at all times.

### **5) Smoking and Alcohol**

- a) The Beechmont Community Centre is a strictly non-smoking venue.

### **6) Cleaning**

- a) Upon termination of each use, the Hirer shall leave the Beechmont Community Centre in a clean and tidy condition. BMA reserves the right to levy additional charges where cleaning is required. The Hirer's cleaning time must be included in the allocated period of use.

### **7) Left Property**

- a) Property not belonging to BMA may not be left at the Beechmont Community Centre outside the term of agreement other than by agreement with the Booking Manager. In those cases the goods are at the owner's risk and BMA shall bear no responsibility for their safety.

### **8) Noise Control**

- a) The Hirer shall not conduct or permit noise of a nature to create a nuisance for other persons.

### **9) Right of Refusal**

- a) BMA reserves the right to refuse and application for use of the Beechmont Community Centre where the responsible Booking Manager believes such booking to be contrary to the public interest. Disputes may be referred to the BMA Management Committee for a review of decision.

### **10) Supervision and Sub-letting**

- a) The Hirer warrants that the Beechmont Community Centre shall be under the control of a responsible person over the age of eighteen years at all times and shall not be sub-let to another party.

### **11) Exiting**

- a) Upon termination of the use, the Hirer shall ensure that the Beechmont Community Centre is left in a safe and secure condition, and that all doors are locked.